



**LAKES
ENTRANCE
SECONDARY
COLLEGE**

1 – 11 North Street
Lakes Entrance, VIC 3909
(03) 5155 2982
lakes.entrance.sc@education.vic.gov.au
www.lakessc.vic.edu.au

Parent Payment Arrangements 2026

Dear Families,

Lakes Entrance Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Lakes Entrance Secondary College's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, your support will allow us to enhance educational opportunities for our students, including offering an instrumental program, providing additional education support staff in our classrooms, and specialised curriculum, such as our pathways and co-curricular program.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,

Daniel Clark
Acting Principal

Jo McCarthy
School Council President

Voluntary Curriculum Contributions Items and activities that students use, or participate in, to access the Curriculum	Amount
Year 7 – 12 classroom consumables, materials and digital technology.	\$150.00
Information and Communications Technology - Student printing and photocopying of worksheets and learning materials (\$10.00 per term) - Student technical support providing additional IT services including minor laptop repairs & maintenance, secure networking, access to online file storage, email, additional software and equipment needed to sustain and enhance our ICT services	\$40.00 \$10.00
Key School Celebrations and Events Contributions will support the delivery of school events such as Presentation Night, sports carnivals and visiting performances.	\$25.00
Total Curriculum Contributions	\$ 225.00

Other Contributions Items, services or programs that students use, or participate in, that are non-curriculum.	Amount
School Sports Victoria Affiliation Membership and co-ordination to participate in inter-school sports	\$5.00
Enhanced Wellbeing Support Wellbeing programs, school counsellors, mental health practitioners	\$30.00
First Aid & Hygiene Costs The college provides first aid consumables (face masks, bandaids, sunscreen, repellent, ice packs) to treat students and to meet student health needs when at school, on excursions and camps.	\$20.00
Library Maintenance and Enhancement	\$40.00
Access to non DET Supplied School Related Software Programs Compass	\$20.00
Student Resources Student locker padlock	\$5.00
School magazine	\$10.00
School Grounds Maintenance and Improvements Your voluntary contribution will allow us to make improvements to our school and grounds. We are currently working on the refurbishment of the student and staff toilet facilities and repainting of the college.	\$
Total Other Contributions	\$

Educational Items for Students to Own

Attached is a list of items that the school recommends you purchase from your preferred retailer for your child to individually own and use.

Extra-Curricular Items and Activities Lakes Entrance Secondary College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. Information and costs for camps and excursions will be distributed throughout 2026 closer to the events occurring.	Amount
Optional Instrumental Music Program • Music tuition, sheet music • Music tuition books if required, approx. • Instrument consumables such as valve oil, reeds, strings etc as required • Purchase of instrument	\$90.00 \$20.00 Price varies Price varies
Year Level Camps & Optional Excursions	\$TBA
Optional Extra-Curricular Activities – Outside of School Hours • School Social / Formal • Year 12 Graduation	\$ TBA \$ TBA
Total Extra-curricular Items and Activities	\$

Financial Support for Families

Lakes Entrance Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
[Camps, Sports and Excursions Fund | vic.gov.au](#)
- State Schools Relief – please contact the Lakes Entrance Secondary College General Office
- Saver Plus Program
[Our Saver Plus financial literacy program](#)
- Payment plans for Extra-Curricular Items and Activities (e.g. Centrepay)
- School Breakfast Program

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Business Manager on 03 5155 2982 or melinda.maroney@education.vic.gov.au

Total Contributions

Category	
Curriculum Contributions - Total page 2	\$
Other Contributions – Total page 3	\$
Extra-Curricular Items and Activities – Total page 4	\$
Total of Contribution	\$

STUDENT NAME: _____

Please indicate if you choose to use Camps, Sports and Excursion Funds (CSEF) / School Savings Bonus (SSB) or other existing family credit held at the school towards student activities e.g. swimming or Extra-Curricular Camps and Activities.

Yes ☐ No ☐

Parent / Carer Signature _____

Payment Methods

Payment can be made by:

- **At General Office** (cash, cheque or EFTPOS)
- **Bank Direct Deposit** (name and contribution type as reference ie. CC, OC, ECIA, or ALL)
BSB: 033-702 Account No: 570658
- **BPAY** details on invoice/statement
- **Centrepay Deductions** (for Centrelink recipients – can be set up at the general office)
- **Compass Pay** (flyer attached)
- **Payment Plans** (please contact Business Manager)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Students Leaving Lakes Entrance Secondary College

If a student transfers to another Victorian school, the unspent portion of any CSEF / SSB will be forwarded to the student's new school so the student has access to the full value of the payment.

If a student leaves the Victorian school system, any unused CSEF / SSB will remain with the school and may be used towards the expenses of siblings enrolled at the College, or if no siblings remain, be used for school incurred costs associated with operating camps, sports or excursion activities for students and other activities

Credit amounts of parent payments (cash, direct deposit, Centrepay, BPay instalments) held at the time of the student leaving Lakes Entrance Secondary College may be used towards the expenses of siblings enrolled at the college or refunded back to the parent if no other siblings remain.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.